



**Carrie Carter
Principal**



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October 3, 2016

Dear Parents,

Freedom Elementary School is in the process of forming the English Learner Advisory Committee (ELAC) for the current school year. The ELAC is required for schools with an enrollment of 21 or more English Learners (EL). At Freedom Elementary School the ELAC will meet at least four (4) times during the school year in the LMC.

The purpose of the ELAC is to advise the principal, and staff on:

- The development of a detailed school plan for English Learners submitted to the Governing Board
- The development of the school's needs assessment
- Administrators of the school's language census
- Efforts to make parents aware of the importance of regular school attendance

Parents on the ELAC are elected by their peers; therefore, parents elect parents. It is recommended that the majority of ELAC members be parents/guardians of English Learners. The requirement is that the percentage of parents/guardians of English learners in the school serving on the ELAC must be the same as the percentage of English learners in the school.

If you are interested in serving on the ELAC, complete the form below and return it to the office by October 7.

If you have any questions regarding this meeting please call the school.

Sincerely,

Carrie Carter
Principal

FREEDOM ELEMENTARY SCHOOL ELAC NOMINATION FORM FOR PARENT MEMBERS

_____ Yes, I am interested in becoming a member of the English Learner Advisory Committee.

Name _____ Student Name _____

Return to Office by Friday, October 7, 2016.